START A FREEDOMS FOUNDATION CHAPTER! FREEDOMS at VALLEY FORGE

MINIMUM REQUIREMENTS TO ORGANIZE





Three individuals to serve as Chapter Officers and Directors



Chapter By-Laws (Model chapter by-laws are online)



EIN - National staff will walk you through the process



Submit a **Chapter Application**

MINIMUM ACTIVITY **EXPECTED**

- ★ Quarterly meetings
- ★ Sponsor 1 5 students to SOA program (cost is about \$500/student + transportation)
- ★ Sponsor 1 or more teachers chapter funding (\$1500) is encouraged, but NOT REQUIRED

WHAT ELSE DO **CHAPTERS DO?**

- ★ National Essay Contest
- ★ Recognize outstanding citizens for their public service by nominating them for the National George Washington Honor Medals.
- ★ Sponsor local activities that align with our mission. These can also be a source for funding.

SUPPORT FROM **NATIONAL STAFF**

- ★ Model Chapter Bylaws & Policies **Governing Chapters**
- ★ Best Practices for growing your chapter
- ★ Monthly Update from Headquarters E-Mail
- ★ Quarterly Chapter Presidents call
- ★ Chapter Resource pages on our website

THE CHAPTER START-UP PROCESS





a. Adopt By-laws & Flect officers/directors







Contact Freedoms Foundation to begin the process.

Hold organizing meeting (minimum of 3 members required more is better).

b. Set goals for your first

year - i.e. raise \$3,000 to send three students to SOA program

Apply for EIN and open nonprofit status bank account.

CEO of

Freedoms Foundation grants chapter charter.

Have fun!

STAFF SUPPORT - Carolyn Santangelo, Senior Director of Chapter and Partner Relations at csantangelo@ffvf.org or 610-933-8825, ext. 234.